



525 Park Ave. at 61st St. New York, N.Y. 10065
TEL:212-888-1000 FAX:212-888-0594
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ALBERT V. MESSINA, MD JOHN R. MELNICK, MD
ARIE L. LIEBESKIND, MD (Ret.) NEIL GOLDBERG, MD
MARC LIEBESKIND, MD PAUL B. ROLEN, MD
MORTON A. JAFFE, MD

PATIENT NAME _____ DATE ____/____/____ TIME: ____:____

Request For Medical Records

Sir/Madam:

Thank you for your inquiry to the medical records department at Park Avenue Radiologists, PC . Please refer to the list below for further action needed on your part to fulfill your request.

The requested records are on file. Upon receipt of \$ _____ The report/films will be forwarded. See reverse side of this letter for detailed information.

A written release signed and dated by the patient/ or guardian authorizing the release of the patient's records is required. Please complete the attached release and send to:

Park Avenue Radiologists, PC
ATTN: Medical Records
525 Park Avenue
New York, NY 10021

Our records indicate that the original films were sent to the referring physician. Copies are not maintained. A copy of the written report is available. See the reverse side of this letter for details. A written release signed and dated by the patient/ or guardian authorizing the release of the patient's records is required.

A search of our files indicate that we have no record of the above referenced patient on that date of service provided or for the study requested. If you have any additional information please contact our office.

If you have any additional questions please call our Medical Records Department at 212-888-1000 EXT 1540 . Our hours are 8AM – 6PM.

Sincerely,

Park Avenue Radiologists, PC
Medical Records Department



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Request For Medical Records

Requests for medical records must be accompanied by a written authorization to release records signed and dated by the patient or guardian, if the patient is a minor.

The fee for duplicating records are as follows;

MRI films \$100

CT films \$100

Radiology reports(*) \$.75 per page

*There is \$5 service fee to cover the cost of research, handling and postage.

Checks / Money Orders should be made payable to Park Avenue Radiologists, PC.

For your convenience we also accept
 Visa / Mastercard / Discover and American Express.

Please complete the following information

	<input type="radio"/> VISA	<input type="radio"/> MATERCARD	<input type="radio"/> DISCOVER	<input type="radio"/> AMEX
Credit Card Number	_____			
Expiration Date	____/____/____			
Signature of Cardholder	_____		____/____/____	
	Signature		Date	
Name on Credit Card	_____			
Address of Cardholder	_____			_____
	Street Address			Apt#

	City			

	State			

	Zip			